



# CHAPTER APPLICATION FOR PARADES

Mail or fax completed form six weeks prior to event to:

**Harley-Davidson Insurance**  
222 W. Adams, Suite 2000  
Chicago, IL 60606-5312

**FAX:** 800-699-2142 • **PHONE:** 888-690-5600 • **EMAIL:** dealershipinsurance@hdfsi.com

Chapter Name: \_\_\_\_\_ Chapter #: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Date of Parade: \_\_\_\_\_

## COMPLETE SECTION THAT APPLIES (I or II)

### I. If Others Control Parade

Do the organizers of the parade have insurance coverage in place? \_\_\_\_\_

*(Please attach a copy of the organizer's proof of insurance)*

Is the organizer requiring the Chapter to provide proof of insurance? \_\_\_\_\_

Do the organizers of the parade have a permit or registration process for the Chapter to complete? \_\_\_\_\_

*(If yes, please attach a copy of all documents received from the organizer, to include a copy of any invitation to participate in the parade, any Orders of March (parade rules), and any published announcement of the parade.)*

What Safety measures are in place before and during the parade? \_\_\_\_\_

Will Chapter Road Captains be used in connection with the Chapter's participation in the parade? \_\_\_\_\_

### II. If the Chapter is Sponsoring the Parade

Does the Chapter control the parade?  Yes  No

Who is invited to participate in parade? \_\_\_\_\_

Who will take the required registration/releases etc.? \_\_\_\_\_

How are Road Captains and police escorts to be used? \_\_\_\_\_

What Safety measures are in place before and during the parade?

Are participants required to provide proof of insurance?

Is a permit required to conduct the parade? If so, attach a copy of the permit.

Attach a copy of any flyer or announcement regarding the parade.

Attach a copy of your route plan for the parade and your rules for participation (Order of March).